## **Bridging the Gap Cancellation Policy**



If you cancel 21 days before the programme begins (Parents' briefing evening) then full refund is provided.

If your cancellation occurs between 21 days and 14 days before the programme begins then a 50% refund is payable. In this instance, the fee may be transferred to a different participant who is not already registered and who is introduced by the original customer.

If your cancellation occurs less than 7 days before the programme begins then no refund applies, the fee cannot be transferred and all outstanding monies will be invoiced to the customer.

Discovery Foundation may, at its sole discretion, transfer the fee to another BTG programme in the next 12 months on payment of a transfer administration fee of \$25.

Should the course not continue due to problems such as insufficient numbers, venue conflict, or other reasons outside Discovery Foundation's reasonable control then in the first instance your registration will be transferred to the same event at a similar location within a reasonable period of the original booking. If this is deemed by Discovery to not be possible then a full refund will be paid.